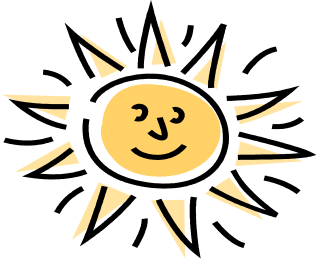


Newington Parks & Recreation

~ Building a Strong Community ~

CAMP RECREATE 2016

(Formerly Summer Playgrounds)



**All campers
will receive a
T-shirt!!**



OUR PROGRAM

is a great opportunity to meet new friends, develop respect, build self-esteem, and participate in activities in a safe and friendly atmosphere.

Approximate Ratios are:

- Grades 1 & 2 - 1 to 12
- Grades 3 & 4 - 1 to 15
- Grades 5, 6 & 7 - 1 to 18

June 20th to August 5th - 7:30 a.m. to 5:30 p.m.
Open to children who reside in Newington and are entering Grades 2 through 8 in the fall.

NEW EXTENDED HOURS!

REGISTRATION INFORMATION

ELIGIBILITY: Camp RECreate (formerly our Summer Playground program) is open to children who are Newington residents or attend Newington public schools and are entering grades 2 through 8 in the fall. Students who are non-residents and are attending other (non-public) Newington schools and are entering grades 2 through 8 in the fall may enroll in Camp RECreate for an additional \$25 fee per week.

DATES: Monday through Friday, June 20th through August 5th.
There is no program on Monday, July 4th.

TIME: Monday through Friday, 7:30 a.m. until 5:30 p.m.

PAYMENT: Payment is due at time of registration. Payment in the form of cash, check or credit card is accepted. Register by June 1st for additional savings! You must enroll in all seven (7) weeks at the time of initial registration to take advantage of the multiple-week discount.

CAMP SITES

CHILDREN ENTERING GRADES 2 & 3 IN THE FALL:

- All students attend the Mortensen Community Center site

CHILDREN ENTERING GRADES 4 & 5 IN THE FALL:

- All students attend the John Paterson site

CHILDREN ENTERING GRADES 6, 7 & 8 IN THE FALL:

- All students attend the John Wallace site

CONTACT INFORMATION

Newington Parks & Recreation, 131 Cedar Street, Newington, CT 06111
Monday through Friday, 8:30 a.m. until 4:30 p.m.
Phone: 860-665-8666 Fax: 860-665-8739 Web: www.newingtonct.gov
Summer Pool and Camp Hotline: 860-665-8766

Register by mail, fax or in person

CAMP RECREATE 2016

Here are answers to many of the questions you may have about our program:

MEDICATIONS / ALLERGIES AND / OR SPECIAL NEEDS

If your child has any food allergies, medical concerns or special needs, the following forms must be completed and submitted to the Parks & Recreation office at the time of registration. **Registration Forms will not be accepted without required supplemental forms:**

- Medication Administration Policy / Authorization to Assist Program Participants in Self-Medication (must be signed by child's physician)
- Allergy Action Plan (must be signed by child's physician)
- Supplemental Registration Information for Participants with Allergies, Special Needs and/or Disabilities

All forms are available at www.newingtonct.gov/parksandrec.

Please note that our staff is not authorized to dispense medications of any kind.

BEHAVIOR EXPECTATIONS

Participants whose behavior interferes with a positive experience for other children may be subject to dismissal. The discipline procedure is as follows:

Stage One: Discussion with parent/guardian regarding behavior. Report is written up.

Stage Two: Child will be sent home for the remainder of the day and will be suspended from the program the following day.

Stage Three: The child will be sent home for the remainder of the day and suspended for one week's time. A referral to the Newington Human Services Department may be made.

Stage Four: Dismissal from the program.

The Parks & Recreation Department may use discretion in the disciplinary process.

ARRIVAL AND DISMISSAL

Children should be dropped off in the designated area at their site at 7:30 a.m. (no earlier please) and picked up by 5:30 p.m. PLEASE BE PROMPT.

A child cannot leave the program early for any reason on a bike or walking unless written permission is granted from the parent or guardian. Children are not allowed to bring guests to the program.

SIGN IN / SIGN OUT

You will be asked to sign your child in and out daily. Please have a photo ID ready to ensure a quick and easy sign-out. Take the time to meet and talk to your child's counselor. **A child cannot be released to anyone other than those listed on the Registration Form.** Any changes must be made in person by the registering parent or guardian (with proper identification) in the Parks & Recreation office.

WHAT TO BRING

All participants should bring a water bottle, bathing suit, towel, sunscreen, hat, lunch, ice pack and a snack every day. Be sure to label all of your child's belongings. We are not responsible for lost or stolen items. For safety reasons, all bags are subject to search.

Participants will be required to apply sunscreen without assistance from staff.

LUNCH

You must provide your child's lunch and a daily snack. Please include an ice pack, napkin and any needed utensils. There is no refrigeration available. Also, please send a water bottle with your child each day.

DAILY SCHEDULE (TYPICAL)

Following arrival and opening announcements, the day consists of planned activities, swim instruction, sports, games, arts & crafts, lunch and recreational swim.

SWIM INSTRUCTION

Swim instruction and recreational swim are offered to all participants at no additional charge. All children must participate in swim instruction unless a parent or guardian gives written permission otherwise.

SPECIAL EVENTS & TRIPS

Participants enjoy special events, entertainment and trips. Trips are offered using school bus transportation at no additional fee. Events may include cookouts, talent shows, bowling, movies, magicians, special guests, theme weeks and much more!

RAINY DAY PROCEDURES

Camp RECreate is held rain or shine. We make every attempt to hold the program outdoors in marginal weather. Please dress children for muddy conditions and pack a change of clothes.

NOTICES AND FLYERS

If your child leaves early or will be away from the program for an extended period of time, check with your child's counselor for information about upcoming trips and other events or activities your child may not want to miss. A newsletter is distributed at the end of every week with information pertaining to the following week. You may also call the information line for more details.

STAFF TRAINING

The Newington Parks and Recreation Department requires all staff to attend an extensive orientation and training program to prepare them for the needs and demands of the program.

LATE PICK-UP FEE

An additional fee may be assessed for any participant who is repeatedly picked up late at the end of the day.

REFUNDS

No refunds will be given once you have registered unless participants cannot attend due to illness or injury that prevents participation in the remainder of the Camp RECreate program. All refunds must be requested in writing to the Parks & Recreation Department and require a doctor's note.

REGISTRATION DEADLINE

Registration must be received by the Parks and Recreation office no later than 4:30 the previous day. If you want your child to start on a Monday, registration must be received by 4:30 the previous Friday.

Camp RECreate Info Line:

For information on specific camp sites, please call 860-665-8766

www.newingtonct.gov/parksandrec



Camp RECreate 2016 Registration Form

(Please complete all areas of this form)

PARTICIPANT INFORMATION

Child's **FIRST** Name: _____ **LAST** Name: _____ Male / Female Age: _____

Home Phone: _____ Email: _____ DOB: _____

Address: _____ Town: _____ Zip: _____

Parent 1 Name: _____ Parent 1 Cell: _____ Parent 1 Work Phone: _____

Parent 2 Name: _____ Parent 2 Cell: _____ Parent 2 Work Phone: _____

Child's Shirt Size: Youth Sizes **S M L XL**
(Circle One) Adult Sizes **S M L XL XXL**

Emergency Contact Information: please provide an additional contact (not residing with you) that we can contact in case a parent/guardian cannot be reached and that is allowed to pick child up from the Newington Parks & Recreation Camp RECreate program.

Name: _____ Relationship to Child: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

PICK-UP AUTHORIZATION

I hereby authorize the following person(s) to pick up my child from the Newington Parks & Recreation Department's Camp RECreate program. If there are any changes in these arrangements, I will give written notice in person (with proper identification) in the Parks & Recreation office. Parent/guardian must be included on this pick-up authorization. Only people listed here are authorized to pick up child.

- Parent/Guardian Name: (1) _____ (2) _____
- Name: _____ Phone: _____ Relationship: _____
- Name: _____ Phone: _____ Relationship: _____
- Name: _____ Phone: _____ Relationship: _____

Please check if applicable: My child is allowed to _____ **WALK** _____ **BIKE** to and from the program (Paterson & Wallace campers only)

My child is allowed to leave the site before 5:30. _____ Yes _____ No _____ **Earliest Time

CURRENT SCHOOL: _____ **GRADE ENTERING IN THE FALL:** _____

REGISTRATION INFORMATION:

Please check appropriate box(es)	Week 1	Week 2	Week 3*	Week 4	Week 5	Week 6	Week 7
	June 20 - 24	June 27- July 1	July 5 - 8 (no program 7/4)	July 11- 15	July 18 - 22	July 25 - 29	August 1 - 5
Grades 1 & 2 <i>Attend Mortensen Community Center site</i>	<input type="radio"/> Code:2000201-A1	<input type="radio"/> Code: 2000201-B1	<input type="radio"/> Code:2000201-C1	<input type="radio"/> Code: 2000201-D1	<input type="radio"/> Code:2000201-E1	<input type="radio"/> Code:2000201-F1	<input type="radio"/> Code:2000201-G1
Grades 3 & 4 <i>Attend John Paterson site</i>	<input type="radio"/> Code:2000303-A1	<input type="radio"/> Code:2000303-B1	<input type="radio"/> Code:2000303-C1	<input type="radio"/> Code:2000303-D1	<input type="radio"/> Code:2000303-E1	<input type="radio"/> Code: 2000303-F1	<input type="radio"/> Code:2000303-G1
Grades 5 - 7 <i>Attend John Wallace site</i>	<input type="radio"/> Code:2000404-A1	<input type="radio"/> Code: 2000404-B1	<input type="radio"/> Code:2000404-C1	<input type="radio"/> Code:2000404-D1	<input type="radio"/> Code:2000404-E1	<input type="radio"/> Code:2000404-F1	<input type="radio"/> Code:2000404-G1

FEES

Total Amount Due: _____

	By June 1	After June 1
ALL 7 WEEKS:	\$800	\$880
ANY 1 WEEK:	\$160	\$176

To be eligible for the discounted rates for multiple weeks, you must register and pay for all 7 weeks at the same time. If weeks are not purchased at the same time, individual weekly rates apply.

Total cost for 7 weeks purchased individually by June 1st is \$1,120. Total cost for 7 weeks purchased individually after June 1st is \$1,232.

Register by mail, fax (860-665-8739) or in person

Please Circle Payment Method: Cash Check Visa Mastercard Discover

Checks Payable To: Newington Parks & Recreation (131 Cedar Street, Newington, CT 06111)

Credit Card # _____

Security Code # _____ Exp. Date ____/____

Signature for Credit Card Use: _____ Date: _____

~ Signature(s) required on the back of this form ~

Please Note: The person(s) signing this form is/are the only person(s) authorized to make changes on this registration form. All changes must be made in the Parks & Recreation Office with proper identification. Changes cannot be made at individual playground sites.

Terms and Conditions of Registration

CHILD'S NAME: _____

Incomplete forms will not be accepted.

My son/daughter has permission to participate in the Newington Parks & Recreation Camp RECreate program. I hereby agree to release, discharge and hold harmless, the Town of Newington, its employees, contracted instructors and volunteers from any liabilities which may occur while participating in the Camp RECreate program, including field trips. I understand that participation in any recreational activity involves risk. I further understand that the Town of Newington does not provide accident/medical insurance for program participants.

Unless the Camp RECreate program is restricted by a written order directed expressly to the Newington Parks & Recreation Department, (1) the Camp RECreate program staff is hereby authorized to release the child to either parent (or persons authorized by either parent) at any time during the day or arrangements for pick-up of the child have been made in writing in advance with the Parks & Recreation office even if both parents do not live at the same address, and (2) both parents are permitted to visit the child at the program. Disputes between parents which involve the Camp RECreate program in any way must be resolved immediately by the parents. The Newington Parks & Recreation staff shall have the right to terminate enrollment in the Camp RECreate program and dismiss the child if issues are not resolved. Should such action be taken, no refund will be made and the person(s) who signs this Registration Form will, nevertheless, be responsible for all amounts due to the Newington Parks & Recreation Department as if the child had not been dismissed unless otherwise noted in writing by the Department. The parent irrevocably authorizes and gives consent to the Newington Parks & Recreation Department's use of the child's name, photograph, portrait or image in connection with the Camp RECreate program's brochure, flyers, social media or other promotional or advertising publication. The parent releases the Town of Newington and shall indemnify and hold the Town of Newington harmless from and against any and all claims, liabilities and expenses (including reasonable attorney's fees) arising from such use.

The Camp RECreate program staff shall have the right to make all decisions regarding the participant's ability to participate in particular activities or the entire Camp RECreate program. At any time before the Camp RECreate program begins, the Camp RECreate program staff shall have the right to cancel enrollment if it determines, in its sole judgment; (1) that the physical, mental or emotional condition of the child would prevent him/her from participating safely and satisfactorily in the Camp RECreate program or interacting positively with other children at the Camp RECreate program or (2) the child's parent(s)/guardian(s) make an unreasonable demand on the Camp RECreate program. Once the program has begun, the Camp RECreate program staff shall have the right to terminate enrollment and dismiss the child, if it determines in its sole judgment that the child's: (1) behavior proves detrimental to himself/herself, other participants or staff or property, or (2) behavior displays bigotry, bullying or inappropriate sexual acts, or (3) parent(s)/guardian(s) make an unreasonable demand upon the Camp RECreate program, or (4) program fee has not been paid in full prior to the start of the program unless prior arrangements have been made with the Department. The Newington Parks & Recreation Department's Refund Policy states: No refunds will be given once you have registered unless participants cannot attend due to illness or injury that prevents participation in the remainder of the Camp RECreate program. All refunds must be requested in writing to the Parks & Recreation Department and require a doctor's note.

Emergency Medical and Surgical Treatment Release

Release: The information contained herein is accurate to the best of my/our knowledge. By my/our signature below, I/we consent to the following:

- A. Release any and all medical, insurance and/or other records to third party, which are in the possession of the Town of Newington or any other party referred to herein.
- B. For the Town of Newington to acquire medical insurance, and/or other data from third parties to be added to this record, and for those third parties to release such information to the Town of Newington.

I/we authorize duly-licensed physicians, nurses and allied health professionals to provide such necessary medical care and to administer such routine diagnostic tests and procedures in the judgment of the authorized personnel as deemed necessary or advisable for the care of the individual person herein. If the information contained herein refers to an individual other than ourselves, I/we am/are their authorized legal representative and/or guardian(s) and am/are hereby authorized to submit this material and execute this release form.

Participants with Medications / Special Needs

You must complete and submit Supplemental Forms for children with special needs and/or if medications need to be taken during Camp RECreate program hours. Supplemental Forms MUST be submitted at the time of registration. Forms are available at the Parks & Recreation Office or online at www.newingtonct.gov/parksandrec.

Parent(s)/guardian(s) represent to the Camp RECreate program that written in the space below is his/her/ their child's history of medical conditions or surgical procedures, special needs, therapy programs and/or regularly taken prescription medications:

_____ **No Medical Concerns**

_____ **No Special Needs**

Parent(s)/guardian(s) represent to the Camp RECreate program that the participant is in sound physical and mental health and fully able to participate in all program activities without need of individual or specialized attention or medical regimen and that the child's health will not impinge or impact negatively on other participants or the Camp RECreate program. Parent(s)/guardian(s) agree(s) to advise the Parks & Recreation Department promptly in writing of any change in the child's physical or mental health between the date of enrollment and the start of the Camp RECreate program season as well as throughout the dates of the program. The parent(s)/guardian(s) who signs this contract will be responsible for payment of all fees charged by the 2016 Camp RECreate program.

I/we have read, understand and agree to the above terms and conditions.

SIGNATURE OF PARENT/GUARDIAN 1

PRINTED NAME

DATE

SIGNATURE OF PARENT/GUARDIAN 2

PRINTED NAME

DATE

Only the individual(s) signing this form is/are authorized to make additions or revisions.
All changes must be made in person (with proper identification) in the Parks & Recreation office.